

## **APRC Committee Descriptions and Procedures**

### **YOUTH SCHOLARSHIP COMMITTEE**

Guidelines for fulfilling the duties of this APRC position are as follows:

- The committee shall consist of a chair and no less than three members. There shall be no more than 7 committee members total, and there shall be no more than two members from each district. The Secretary/Treasurer must also be a member of the committee.
- The committee shall be responsible for application forms, criteria, and selection of scholarship winners.
- The Youth Scholarship fund shall be governed solely by this committee; with all monies maintained by the APRC Treasurer in an account separate from APRC general fund.
  - A financial report shall be made by the APRC Treasurer at the annual meeting and be published in the APRC newsletter.
- The amount and number of scholarships is to be recommended by the APRC Youth Scholarship Fund Committee and approved by the APRC BOD.
  - The decision on the recipient(s) shall be made prior to the annual ARBA Convention, and announced at the APRC annual meeting.
- The committee must provide a quarterly report of activities to be published in the club newsletter.